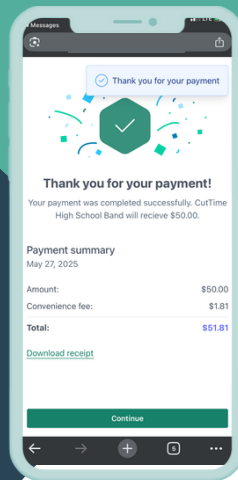
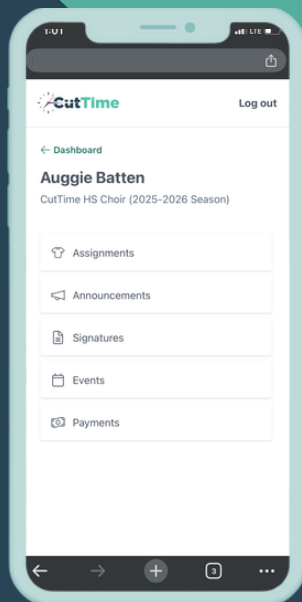




# HOW TO USE CUTTIME CHEAT SHEET

FOR PARENTS-GUARDIANS



SCAN ME

Welcome to your gateway for all information relating to your student's fine arts program. Access your CutTime Parent Portal page via Magic Link to easily view announcements, events, volunteer jobs, and balance information. Make payments. Share costs with family & friends. No user ID/password needed.

## MAGIC LINK BOOKMARKING

Bookmark your Magic Link in your web browser or add a shortcut to your mobile device screen.

## SYNCRHONIZE EVENTS

Subscribe once to your student's events and get them synced to your Google or iCalendar.

## MAKE ONLINE PAYMENTS

Pay full or partial balance, or a specific cost item. Use credit card, Apple Pay, or Google Pay methods. Download a copy of your receipt. Forget to pay? You'll receive a monthly automated reminder.

## SHARING COSTS

Enlist your family and friends to contribute towards your student's program costs. Easily enter their names and mobile numbers to send them a text request.

## VOLUNTEERING

Sign up for open volunteering jobs through events.

## HELPFUL ARTICLES

[Authenticating Your Magic Link](#)

[Bookmarking Your Magic Link](#)

[Resending Your Magic Link](#)

[Subscribing to a Student Calendar](#)

[Paying a Cost Online](#)

[Sharing Costs with F&F](#)

[Signing Up to Volunteer](#)

[Signing Rental Agreements](#)

[Managing Multiple Students](#)

[Signing Documents](#)

## COMING SOON

Completing Forms & Questionnaires

[CLICK HERE TO READ OUR BLOG](#)

Questions? Contact us at [support@gocuttime.com](mailto:support@gocuttime.com)